

<b>Procedures Handbook</b>	<b>Business Management</b>		
	Descriptor Term:	Descriptor Code:	Issued:
	<b>Major Maintenance Projects (Physical Plant Upgrades)</b>	<b>EB</b>	<b>6/97</b>
		Rescinds:	Issued: <b>Revised 8/01</b>

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Major maintenance projects/physical plant upgrades, such as roof replacement, walls, doors, HVAC upgrades, can be requested through the Work Order system. Typically, the request for these types of items are recorded as a Capital item, which will necessitate securing funding and approval from School Board and Knox County Commission.

Questions or status can be answered by Supervisor of New Facilities and Construction (Doug Whitted @ 594-1558).