

Knox County Board of Education

Descriptor Term:

Use of Copyrighted Materials

Descriptor Code:

IFAE

Issued Date:

8/00

Rescinds:

Issued:

Revised 10/01

1 In order to define the fair and reasonable use that employees may make of copyrighted work for
2 educational purposes without the permission of the copyright owner and to reduce the risk of copyright
3 infringement, the Board requires the following:
4

- 5 1. All employees shall adhere to the provisions of the United States Code regarding the copying and/
6 or the use of copyrighted materials;¹
7
- 8 2. The Superintendent shall establish specific regulations regarding the copying, distribution and use
9 of copyrighted materials for instructional purposes;
10
- 11 3. Each school library shall maintain a file of sample form letters of request which may be used by
12 teachers when requesting the use of copyrighted media.
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37

38 _____
39 Legal Reference:

- 40 1. Title 17 of the U.S.C.A.
41
42
43
44